



PROFICIENCY TESTING FOR HIGH SCHOOL CREDITS

The Louisiana Department of Education and the BESE Board are requiring, per policy in Bulletin 741, that students transferring from home study or non-accredited private school wishing to earn a Carnegie unit credit, "P", in a course with a state-administered end-of-course exam must demonstrate proficiency using the end-of-course exam which is the LEAP 2025 assessment. Students wishing to earn a Carnegie unit credit in a **non-LEAP 2025** course must demonstrate proficiency on a district created exam that is aligned to the state standards.

The student has only one attempt at the assessment that he or she has qualified to take. In order to receive the credit in the form of a "P" for Proficient, the student must pass with an achievement level of at least **Approaching Basic** on the LEAP 2025 and earn at **least 67%** on the applicable district-created exam.

Complete all forms and mail them along with the money order to:

DTC
71460 Edna Street
Covington, LA 70443

Support documents should be brought to the testing center the first day of testing.

Address Money Order to **STPSB**.

Application and **Money Order** are due by **May 1, 2020** for the **May** testing and **June 1, 2020** for the **June** testing.

For further information, contact Karen Kety at 898-6481 or e-mail karen.kety@stpsb.org.



St. Tammany Parish Public Schools Proficiency Test Application

Student Information

Last Name: _____ First Name: _____
Social Security Number: _____ Date of Birth : _____
Gender: ____ Race: ____
Grade: ____

All of the above information is required for testing.

Check One:

<input type="checkbox"/>	Student qualifies for accommodations
<input type="checkbox"/>	Student does not qualify for accommodations

A copy of the student's current IEP, IAP, or EL Checklist must be provided for the student to receive the accommodations.

Parent Information

Last Name: _____ First Name: _____
Mailing Address: _____
City: _____ Zip Code: _____
Phone Number : _____
Parent email: _____

Email will be sent to confirm registration as well as location of testing from Vicki Vick or Karen Kety.

One Carnegie unit credit awarded will be added to the student's transcript as a "P" indicating he/she passed the proficiency exam(s). Letter grades will not be awarded. **Please speak to your school's guidance counselor about the implications of receiving a "P", rather than taking the course to receive a letter grade. A "P" can affect a student's grade point average and rank in class, as well as TOPS and NCAA eligibility.**



Proficiency Course Registration/Results

Student Last Name: _____ Student First Name _____

Place a check by the content area and testing date of choice.

State Mandated End-of-Course Testing (LEAP 2025) May only choose ONE course per date.			OFFICE USE ONLY Results Confirmed by and Position: _____ Date: _____	
Course	Check Desired Test Session	Cost	Work Verification	P/F
<input type="checkbox"/> Algebra I	<input type="checkbox"/> May 11 <input type="checkbox"/> May 12 <input type="checkbox"/> May 13 <input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18	\$ 35	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> Geometry	<input type="checkbox"/> May 11 <input type="checkbox"/> May 12 <input type="checkbox"/> May 13 <input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18	\$ 35	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> English I	<input type="checkbox"/> May 11 <input type="checkbox"/> May 12 <input type="checkbox"/> May 13 <input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18	\$ 35	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> English II	<input type="checkbox"/> May 11 <input type="checkbox"/> May 12 <input type="checkbox"/> May 13 <input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18	\$ 35	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> Biology	<input type="checkbox"/> May 11 <input type="checkbox"/> May 12 <input type="checkbox"/> May 13 <input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18	\$ 35	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> US History	<input type="checkbox"/> May 11 <input type="checkbox"/> May 12 <input type="checkbox"/> May 13 <input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18	\$ 35	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Total Due by Money Order		\$		

District Created Exam May choose 2 exams per date if NO course is chosen from above. If a course is chosen from above may choose one additional exam per that date.			OFFICE USE ONLY Results Confirmed by and Position: _____ Date: _____	
Course	Test Session		Work Verification	P/F
<input type="checkbox"/> English III	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> Algebra II	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> Algebra III	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> PreCalculus	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> Financial Literacy	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> Physical Science	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> Chemistry	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> Physics	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> World Geography	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> Government	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> World History	<input type="checkbox"/> June 15 <input type="checkbox"/> June 16 <input type="checkbox"/> June 17 <input type="checkbox"/> June 18		<input type="checkbox"/> YES <input type="checkbox"/> NO	



Verification of Course Work

Student Last Name: _____ Student First Name _____

The student listed above, has completed "seat work" corresponding to 1 academic year for each of these courses:

_____	_____
_____	_____
_____	_____
_____	_____

- Assessments were given and the student demonstrated satisfactory mastery of the standards.
- I have the following support document(s) to demonstrate topics covered for each course listed above and will bring them on the first day of testing.
 - Syllabus/Overview of Coursework with topics/standards covered
 - Calendar of Scope and Sequence showing list of lessons, activities, assignments, assessments, projects, etc.
 - Final Exam for each subject (**Do not turn in 3 ring Binders.**)
 - Student's High School Transcript

Parent/Guardian Printed Name

Parent/Guardian Signature

Date: _____